

## **Freelancer (Junior) Project Management Officer** (m/f/d)

Immediately · Full time or part time 20-40h/Week · Ottobrunn near Munich



# Freelancer (Junior) Project Management Officer (m/f/d)

Immediately · Full time or part time 20-40h/Week · Ottobrunn near Munich

**At the headquarters in Ottobrunn near Munich, the Porsche eBike Performance GmbH develops and produces advanced drive systems for two brands: FAZUA with the focus on pioneering compact lightweights for agile e-bikes and under the brand name Porsche exceptionally powerful drive systems. FAZUA is a young, ambitious brand that has transformed the cycling industry in 2017 with its innovative drive system for agile, compact, lightweight (and extremely good looking) e-bikes. Since July 2022, we are a part of the Porsche eBike Performance GmbH. Our diverse, open-minded, ambitious (and fun) team is constantly seeking new, inspiring talents who will help us push boundaries to shape the future of e-bike technology.**

## ***YOUR TASKS***

You strengthen our product management team in their daily work by:

- supporting all stakeholders in planning and tracking of projects
- Developing and implementing project control
- Maintaining an overall view of all (agile) projects
- Appointment coordination and documentation as well as tracking the implementation status
- Creating reports and protocols as well as preparing and following up on project meetings, workshops, etc.

## ***YOUR PROFILE***

- Successfully completed studies in business administration or a comparable qualification
- Professional experience in project management, as a PMO or in similar fields of activity
- Proactive approach, strong communication skills and sense of responsibility
- Quick comprehension and networked thinking
- High level of professionalism and attention to details
- Confident handling of MS-Office
- Strong language skills in English and German

## ***YOUR BENEFITS***

- We are a diverse and international team of creative minds, passionate bike nerds, and progressive thinkers
- You will see your ideas taking shape quickly: bring in your thoughts, challenge the status quo and see innovations being implemented soon
- You can work remotely from home equipped with top hardware. Yet, in Ottobrunn, right on the outskirts of Munich, our headquarters also feature nice rooms, a huge terrace, and the best colleagues
- Our location in the jaw-dropping Bavarian landscape offers a fantastic surrounding for rides. Take the chance and simply grab one of our test bikes if available
- We try to live sustainability in everything we do – instead of just talking about it
- We are supportive of further education and foster ambitions of growth within the company

**Do you want to become part of the Porsche eBike Performance team? Send your CV and a short motivation letter including your availability and salary expectation to [jobs@porsche-ep.com](mailto:jobs@porsche-ep.com).**

Your contact person: **Dennis Ebeling**

Phone: **+49 (0) 89 540 462 154**

Mobile: **+49 (0) 152 02052208**